

Meeting Minutes
September 11, 2006
Host: Delaware City Fire Company
Location: 815 5th Street, Delaware City, DE

The regular meeting of the NCCLEPC was held on the above noted date and place. Chairman Irwin thanked Jamie Rosseel, Chief of the Delaware City Fire Company, for hosting the meeting and their support of the LEPC. At Chairman Irwin's request, a round of introductions was held.

Committee Reports:

Finance: Bill McCracken reported the LEPC budget as follows:

\$ 94,673	– SERC Funded Amount
<u>20,300</u>	– Carryover amount
\$114,973	– FY 07 Appropriation
<u>- 29,700</u>	– Expenses To Date
\$ 85,273	– Balance

The SERC funded budget amount should be sufficient through June 30, 2007.

Training: Mark Dolan advised that the last NCCIH MRA training evolution for 2006 will be held at the DuPont Edgemoor Plant on September 30, 2006. This session will be presented by the Olin Corporation and be devoted to handling Chlorine. This 8-hour session will be divided between classroom and hands-on training.

The NCCIH MRA annual Planning and Training dinner meeting will be held at Elsmere on November 8, 2006. Additional organizations that provide support for the team such as Belvedere, Cranston Heights, Elsmere Fire Companies, the DECON Team, and DEMA will be invited. Mark reviewed plans and ideas for 2007 training.

NIMS training for NCCIH MRA members is scheduled for January 13, 2007. Additionally, the following ideas are being evaluated: shipboard orientation class, chemical detection and monitoring training, Haz Mat refresher training through the Delaware State Fire School, and possibly the DuPont CAER car training program.

On August 6, 2006, an ammonia release occurred from the refrigeration system at The Pond, an ice skating rink in Newark. The NCCIHMR was activated, made an entry, and secured the system. A critique was held at the Elsmere Fire Company on August 29, 2006. Overall response went well. Rich Antoff of the Accidental Release Prevention Office noted that his investigation concurred with that assessment. Sam Palermo noted that the support from the DECON team and the Belvedere Fire Company was excellent.

Transportation: Al Stein commented on the railcar incident and the importance of having an expert handling this type of hazard. He also reported that with the start of the new school year, there are many school buses on the roads. Many people lose their life or suffer injury near railroad tracks. Make sure you use extreme caution when driving or crossing railroad tracks.

Staff Report: Bill McCracken presented the attached staff report. Item #9 on the staff report provided information on the Hazardous Substance Response Plan revisions. Chairman Irwin would like the Office of Emergency Management, once the revisions are complete, to issue to the members the revised plan on a CD Rom.

Old Business:

Tier II Manager: Bill McCracken reported that all state and federal vulnerable zones have been added.

EPA Conference: Jim Kenney provided to all attendees the brochure for the U.S. EPA Region III Emergency Preparedness Conference to be held at Valley Forge Convention Center on December 3-6, 2006. The brochure provided information about hotels, reservation, pre-conference training sessions schedule, presentations, and workshops. NCCLEPC along with Wilmington LEPC are members of the Host Committee. Those attendees who would be interested in volunteering to help with some administrative functions during the sessions were asked to see Jim Kenney after the meeting. You can find additional information about the conference on www.2006conference.org or 1-800-364-7974.

New Business:

C-5 Incident Presentation: Chairman Irwin reported that at the SERC meeting, DEMA Director Jamie Turner complimented Chief Colin Faulkner, Kent County Director of Public Safety, on the emergency response at the C-5 incident on April 3, 2006, in Dover. Chairman Irwin introduced Chief Faulkner to the members. His presentation of the C-5 incident explained Kent County's operational efforts and functions. The emergency responders all worked together well, and the receiving facilities were well prepared. Chief Faulkner answered many questions from the members. Chairman Irwin thanked Chief Faulkner for attending the meeting and providing a very informative presentation.

Kuehne Chemical Company: Chairman Irwin introduced Chuck McCuen and Bob Field, representatives from Kuehne Chemical Company. Bob Field provided a presentation to the members which explained the company's background, products, facility operations; and answered questions from the members. Chairman Irwin thanked Kuehne Chemical Company for attending the meeting and providing a very informative presentation.

Other Business:

DEMA has developed a 2-hour training course that provides an "Executive Summary" of the NIMS training courses. This was developed for presentation to the SERC, LEPC's, and other groups for whom an overview is appropriate and helpful. Jim Kenney surveyed the group and found there were more than enough people who indicated that they would attend to meet the required number to schedule. Vince Jacono of Delmarva Power volunteered to provide lunch and host the training and the LEPC meeting on January 8, 2007. Lunch will be served at 11:45 a.m.; the training session will begin at 12:15 p.m. and finish before the 2:30 p.m. LEPC meeting. Directions will be sent with the January 8, 2007 agenda. All members are encouraged to attend this valuable training session. Please contact the Office of Emergency Management 302-395-3600 to confirm your attendance prior to January 3, 2007. Chairman Irwin thanked Mr. Jacono for his offer and noted that this is another real time example of industries cooperation with the civil sector.

Anthony Murray from the U.S. DOT-Haz Mat Safety discussed the TRANS CAER rail car tour. He noted that DuPont is a participant. For information, please call Mr. Murray at 609-989-2181.

LEPC mouse pads were distributed to all members in attendance. The message on these mouse pads provides very useful instructions on sheltering in place during a chemical emergency.

Community Concerns: Herb Netsch from Valero announced that Valero will conduct their annual emergency drill on October 4, 2006, at the Delaware City pier. Anyone interested in participating, should contact the Office of Emergency Management, 395-3600.

No further business, the meeting adjourned at 4:05 p.m.

NOTICE OF NEXT MEETING

Host: Delaware Emergency Management Agency
Location: Emergency Operations Center
165 Brick Store Landing Road, Smyrna, DE
Date and time: November 13, 2006, at 2:30 p.m.
Directions will be sent with agenda.

**NCCLEPC
Staff Report
September 11, 2006**

- 1. Shelter in Place presentation given to a Citizens Emergency Response Team at Middletown, Delaware, on July 21, 2006.**
- 2. Attended the Host committee meeting for the EPA Emergency Preparedness Conference on August 4, 2006.**
- 3. Attended the SERC Planning and Training committee meeting on August 30, 2006.**
- 4. Participated in the critique of the “Pond” incident to which the NCCIHMR responded. The incident involved an ammonia release and took place on August 6, 2006.**
- 5. Completed five on site assessments and one follow-up since last meeting.**
- 6. Attended the Information Technologies meeting on July 16, 2006.**
- 7. Continuing to develop an assessment schedule.**
- 8. ADC map coordinates are in the process of being plotted.**
- 9. Hazardous Substance Response Plan revisions are complete and provided to NCC Emergency Management Office. This plan will become an annex to the Comprehensive Emergency Management Plan (CEMP) for New Castle County.**